

Brompton-on-Swale Parish Council

Clerk: Martin Reynolds

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To: All Members

Councillor C Les

Police

Brompton-on-Swale Residents

**NOTCIE IS HEREBY GIVEN THAT THE ANNUAL PARISH MEETING AND THE ANNUAL MEETING OF THE PARISH COUNCIL**

**WILL BE HELD ON THURSDAY 18 MAY 2023 AT 7.00 PM**

**AT THE BROMPTON-ON-SWALE COMMUNITY SPORTS HALL, HONEY POT ROAD, BROMPTON-ON-SWALE**

**The meeting is open to the public by virtue of the Public Bodies (administration to Meetings Act 1960 s1 and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.**

It is recommended that for the safety of all those attending the meeting, taking personal responsibility and carrying out a lateral flow test before arrival and wearing a face mask whilst indoors (if unable to maintain social distancing), will be encouraged, regardless of vaccination status.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 3 ‘Public Participation'**

*Members of the public are allowed to film, make sound recordings and use social media to record all public items on our agendas, provided that they provide advance notice to the Clerk or Chairman by the start of the meeting, filming and recording is overt & filming and recording is not undertaken in a manner which the Chairman considers to be disruptive or distracting to the good order and conduct of the meeting. Members of the public present also have the right NOT to be filmed or recorded.*

Martin Reynolds, Clerk to the Parish Council

Agenda for meeting is shown below

**18 May 2023**

**Cllr Andrew Guest**

**(Chairman)**

**AGENDA**

**Annual Parish Meeting**

**This meeting will take place immediately prior to the Annual Meeting of the Parish Council. Members of the public will have the opportunity to raise matters for consideration by the Parish Council. Copies of the minutes of the 2022 Annual Parish Minutes will be available.**

**Parish Council Annual Meeting**

## 1. To receive nominations for and Election of Officers – Chairman & Vice Chairman

1.1 To receive nominations for Chairman and approve Election

1.2 Appointed Chairman to sign Declaration of Acceptance of Office

1.3 To receive nominations for Vice-Chairman and approve Election

**2** **Declaration of Interest:** To Approve Dispensation Requests and to Note Declarations of Interests not already declared under members Code of Conduct or members register of Pecuniary Interests

3 **To receive nominations and Election of representative:** to Village Society

**4** **Apologies**: To Note Apologies and Approve Reasons for Absence

**5 Public Participation:**  Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

**6** To confirm the **Minutes of the last meeting** held on 14 April 2022 as a true and correct record

**7** **Matters arising** – to receive any information on ongoing matters from the minutes and decide on further action where necessary

7.1 Augustus Gardens

7.2 Reinforcing the Riverside

7.3 Allotments site

7.4 Coronation / Village Event

7.5 Probation Clean up

7.6 Grass Verge markers – To discuss & agree costs of £525 for 12 new posts

7.7 Playpark Equipment

7.8 Richmond Pro Players Proposal

7.9 Tree in sports field

**8 Reports:** NYC; Police; Village Society

**9** **Current issues**

9.1 To review and adopt Governance & Standing Orders (circulated prior to the meeting)

9.2 To review and adopt Financial Regulations (circulated prior to the meeting)

9.3 To adopt Governance and Accountability for Smaller Authorities in England (JPAG) – March 2023 (circulated prior to the meeting)

9.4 To note the agreed playpark upgrade at Curteis Drive by NYC

9.5 Discuss & agree costs for new bin on Parkgate Lane, cost £270

**10** **Parish Finances**

10.1 To receive and note the payments previously authorised and receipts (circulated prior to the meeting)

10.2 To receive a bank reconciliation and budget comparison for the year to date (circulated prior to the meeting)

10.3 Receive and note the Annual Internal Audit Report – (circulated prior to the meeting)

10.4 Complete and approve the Annual Governance Statement (circulated prior to the meeting)

10.5 Consider and approve the Accounting Statements for 2022/2023 – (circulated prior to the meeting)

10.6 Discuss and agree new insurance premium (£445.11 pa) and consider 3 year long term agreement – (circulated prior to meeting)

**11** To consider the following new **Correspondence** received and decide action where necessary

11.1 Discuss email received from resident regarding rodent problem on sports field.

**12** To consider and decide upon the following **New** **Planning Applications**

No New Planning applications received

**13** To receive the following **Planning Decision/Information**

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| --- | --- | --- | --- |
| 11.1 | 23/00193/CLP | 14 Tudor Court – Change of use from residential to small children’s home | No Objections |
| 11.2 | 21/00797/FULL | Land of Caxton Close – Construction of 92 dwellings (reduction from 127) | Concerns raised re drainage/flooding |
| 11.3 | 23/00174/GLP | 74 Brompton Park – Single storey extension. | No Objections |
| 11.4 | 22/00863/FULL | 12 Grange Road – Construction of two storey extension | Granted |
| 11.5 | 23/00001/FULL | 4 Bridge Road – Single storey extension | Granted |
| 11.6 | 23/00048/FULL | 32 St Pauls Drive – Single storey extension | Granted |
| 11.7 | 23/00062/TCA | Marske Lodge Church Road – Carry out works to crown weeping willow tree | Granted |
| 11.8 | 22/00715/FULL | 12 Grange Road – repositioning of front garden wall | Granted |
| 11.9 | 22/00762/FULL | Buddleia Parkgate Lane – Extension to form garden room | Granted |
| 11.10 | 22/00805/FULL | Gatherley Rd Ind Estate – Change of use from factory to warehouse | Granted |
| 11.11 | 21/00950/LBC | 47 Richmond Road – Removal of existing roof tiles, replace damage timbers and replace tiles | Granted |
| 11.12 | 21/00370/FULL | Bridge Farm Gatherley Rd – Erection of timber block and manage with floodlights. | Granted |
| 11.13 | 23/00202/FULL | 73 Richmond Road – Replace existing rail fence with gabion wall. | Objection raised. |

**14** **Minor Matters**

**15** To confirm the **Date of next meeting**, Thursday 6 July 2023 @7.00pm - TBA